

Course Information

Semester & Year: Spring 2023

Course ID & Section #: ENGL-1A-K4679

Instructor's name: Laura Gorman

Day/Time of required meetings: Monday & Wednesday, 4:00 p.m. – 6:05 p.m.

Location: KTIS, Computer Lab

Course units: 4.00

Instructor Contact Information

Phone number: 707-601-7139

Email address: laura-gorman@redwoods.edu

Required Materials

Textbook Title: They Say / I Say with Readings

Edition: 5th

Author: Gerald Graff and Cathy Birkestein

ISBN-13: 978-0-393-53873-1

ISBN-10: 0-393-53873-7

Catalog Description

This is an introductory course that offers instruction in expository and argumentative writing, appropriate and effective use of language, close reading, cogent thinking, research strategies, information literacy, and documentation.

Course Student Learning Outcomes

1. Demonstrate the capacity to read, analyze and evaluate non-fiction texts in support of academic inquiry and argumentation.
2. Utilize flexible strategies for writing expository and argumentative college-level essays.
3. Incorporate primary and secondary sources into essays using the appropriate documentation format.

Co-requisites

N/A

Accessibility

College of the Redwoods is committed to making reasonable accommodations for qualified students with disabilities. If you have a disability or believe you might benefit from disability-

related services and accommodations, please contact your instructor or [Disability Services and Programs for Students](#) (DSPS). Students may make requests for alternative media by contacting DSPS based on their campus location:

- Klamath-Trinity: 530-625-4821 Ext 103

In the case of face-to-face instruction, please present your written accommodation request to your instructor at least one week before the needed accommodation so that necessary arrangements can be made. Last minute arrangements or post-test adjustments usually cannot be accommodated.

Canvas Information

If using Canvas, include navigation instructions, tech support information, what Canvas is used for, and your expectation for how regularly students should check Canvas for your class.

Log into Canvas at <https://redwoods.instructure.com>

For tech help, email its@redwoods.edu or call 707-476-4160

Canvas Help for students: <https://www.redwoods.edu/online/Help-Student>

Canvas online orientation workshop: <https://www.redwoods.edu/online/Home/Student-Resources/Canvas-Resources>

Setting Your Preferred Name in Canvas

Students have the ability to have an alternate first name and pronouns to appear in Canvas. Contact [Admissions & Records](#) to request a change to your preferred first name and pronoun. Your Preferred Name will only be listed in Canvas. This does not change your legal name in our records. See the [Student Information Update form](#).

Student Support

Good information and clear communication about your needs will help you be successful. Please let your instructor know about any specific challenges or technology limitations that might affect your participation in class. College of the Redwoods wants every student to be successful.

Student Support Services

The following online resources are available to support your success as a student:

- [CR-Online](#) (Comprehensive information for online students)
- [Library Articles & Databases](#)
- [Canvas help and tutorials](#)
- [Online Student Handbook](#)

[Counseling](#) offers assistance to students in need of professional counseling services such as crisis counseling.

Learning Resource Center includes the following resources for students

- [Academic Support Center](#) for instructional support, tutoring, learning resources, and proctored exams. Includes the Math Lab & Drop-in Writing Center

- [Library Services](#) to promote information literacy and provide organized information resources.
- [Multicultural & Diversity Center](#)

Special programs are also available for eligible students include

- [Extended Opportunity Programs & Services \(EOPS\)](#) provides services to eligible income disadvantaged students including: textbook award, career academic and personal counseling, school supplies, transportation assistance, tutoring, laptop, calculator and textbook loans, priority registration, graduation cap and gown, workshops, and more!
- The TRiO Student Success Program provides eligible students with a variety of services including trips to 4-year universities, career assessments, and peer mentoring. Students can apply for the program in [Eureka](#) or in [Del Norte](#)
- The [Veteran's Resource Center](#) supports and facilitates academic success for Active Duty Military, Veterans and Dependents attending CR through relational advising, mentorship, transitional assistance, and coordination of military and Veteran-specific resources.
- Klamath-Trinity students can contact the CR KT Office for specific information about student support services at 530-625-4821

Admissions Deadlines & Enrollment Policies

Spring 2023 Dates

- Classes begin: 01/14/23
- Martin Luther King's Birthday (all campuses closed): 01/16/23
- Last day to add a class: 01/20/23
- Last day to drop without a W and receive a refund: 01/27/23
- Census date: 01/30/23 or 20% into class duration
- Last day to petition to file P/NP option: 02/10/23
- Lincoln's Birthday (all campuses closed): 02/17/23
- President's Day (all campuses closed): 02/20/23
- Last day to petition to graduate or apply for certificate: 03/02/23
- Spring Break (no classes): 03/13/23 – 03/18/23
- Last day for student-initiated W (no refund): 03/31/23
- Last day for faculty-initiated W (no refund): 03/31/23
- Final examinations: 05/06/23 – 05/12/23
- Commencement: 05/15/23
- Semester ends: 05/12/23
- Grades available for transcript release: approximately 05/26/23

Evaluation & Grading Policy

Letter Grade Breakdown

A (100-93%) / A- (92-90%):

Fulfills all requirements and exceeds expectations.

B+ (89-87%) / B (86-83%) / B- (82-80%):

Fulfills requirements and meets expectations.

C+ (79-77%) / C (76-73%) / C- (72-70%):

Fulfills most requirements and meets most expectations.

D+ (69-67%) / D (66-63%) / D- (62-60%):

Fulfills some requirements; does not meet expectations.

F (59-0%):

Does not fulfill requirements and does not meet expectations

Assignment Breakdown

Major Assignments Essays	60%
Required Reading Responses	25%
Assessments	15%

Assignment Descriptions

Genre Analysis Essay

(Developmental Draft 500-word minimum & Polished Draft 500-word minimum)

You will choose a genre of writing, explain its conventions, and relate those conventions to the work that the genre does for the people who use it. If you can get used to doing this kind of analysis when you encounter new genres, you'll be able to create documents in those genres more quickly and successfully yourself and become a better reader of them when you encounter other instances of them.

Literacy Narrative Essay

(Developmental Draft 500-word minimum & Polished Draft 900-word minimum)

You will examine your own literacy history, habits, and processes. This inquiry aims to get to know yourself better as a reader and writer. Awareness gives power and purpose: The more you know about yourself as a reader and writer, the more control you are likely to have over these processes.

Source-Based Argumentative Essay

(Developmental Draft 500-word minimum & Polished Draft 1,200-word minimum)

You will be asked to choose an appropriate research topic that interests you, find and analyze five sources, and integrate those sources avoiding plagiarism, to draft an argumentative paper about the topic.

Reading Responses

(150-word minimum)

Prompt-driven writing assignments that call for students to engage with assigned readings by synthesizing, analyzing, and responding to key writing concepts. Unless otherwise stated, most of these assignments will have a 150-word minimum. To be successful in this course, students should read thoughtfully (rhetorically) and construct meaningful responses that demonstrate their developing understanding of foundational writing concepts.

Assessments

Students' understanding of critical course concepts will be assessed mid-way through the semester and at the end of the semester. An assessment will pose a question to which students will respond reflectively. Assessments do not have a minimum word requirement. Students should engage with these reflective questions candidly and meaningfully.

Academic Dishonesty

In the academic community, the high value placed on truth implies a corresponding intolerance of scholastic dishonesty. In cases involving academic dishonesty, the determination of the grade and of the student's status in the course is left primarily to the discretion of the faculty member. In such cases, where the instructor determines that a student has demonstrated academic dishonesty, the student may receive a failing grade for the assignment and/or exam and may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct ([AP 5500](#)) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the [College Catalog](#) and on the [College of the Redwoods website](#).

Late Work

Late work will be accepted if an arrangement for an extension is made in advance (prior to the assignment's due date). I understand life happens, and very often we find ourselves overwhelmed at the most inopportune of times; however, deadlines should be respected when possible. In order to provide quality, timely feedback, I must receive work on time or be given notice that work will be late.

To request an extension, I ask that students do the following:

Utilizing canvas messaging, draft a message to me with "Extension [Assignment Name]" in the subject line. In the body of your message, explain the situation and then tell me your plan. Do you plan to turn it in tomorrow? Two days? Do you need an additional week?

This information will help me to negotiate with you a revised due date that will fit within both of our schedules. Keep in mind, extensions are granted on a case-to-case basis. I may not always be able to grant an extension. Further, I will not grant an extension after the due date has passed.

Feedback

Quality, timely feedback will be given on all major assignments. Students should expect feedback to come within two weeks following the assignment's due date. All feedback will be available through canvas. It is your responsibility as the student to read feedback and use it to develop your essays to their polished drafts.

Disruptive Behavior

Student behavior or speech that disrupts the instructional setting will not be tolerated. Disruptive conduct may include, but is not limited to: unwarranted interruptions; failure to adhere to instructor's directions; vulgar or obscene language; slurs or other forms of intimidation; and physically or verbally abusive behavior. In such cases where the instructor determines that a student has disrupted the educational process, a disruptive student may be temporarily removed from class. In addition, the student may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct ([AP 5500](#)) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the [College Catalog](#) and on the [College of the Redwoods website](#).

Inclusive Language in the Classroom

College of the Redwoods aspires to create a learning environment in which all people feel comfortable in contributing their perspectives to classroom discussions. It therefore encourages instructors and students to use language that is inclusive and respectful.

Community College Student Health and Wellness

Resources, tools, and trainings regarding health, mental health, wellness, basic needs and more designed for California community college students, faculty and staff are available on the California Community Colleges [Health & Wellness website](#).

[Wellness Central](#) is a free online health and wellness resource that is available 24/7 in your space at your pace.

Students seeking to request a counseling appointment for academic advising or general counseling can email counseling@redwoods.edu.

Emergency Procedures / Everbridge

College of the Redwoods has implemented an emergency alert system called Everbridge. In the event of an emergency on campus you will receive an alert through your personal email and/or phones. Registration is not necessary in order to receive emergency alerts. Check to make sure your contact information is up-to-date by logging into WebAdvisor <https://webadvisor.redwoods.edu> and selecting 'Students' then 'Academic Profile' then 'Current Information Update.'

Please contact Public Safety at 707-476-4112 or security@redwoods.edu if you have any questions. For more information see the [Redwoods Public Safety Page](#).

In an emergency that requires an evacuation of the building anywhere in the District:

- Be aware of all marked exits from your area and building
- Once outside, move to the nearest evacuation point outside your building
- Keep streets and walkways clear for emergency vehicles and personnel

Do not leave campus, unless it has been deemed safe by the campus authorities.

- a. Do not leave site, unless it has been deemed safe by the person in command. Student Support Services (required for online classes)